

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

October 11, 2017

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:10am

ROLL CALL

The following Board members were present:

Naveed Awan
Brett Bennett
Gregory Bradley
Susan Hammonds-Guarisco
Thea Moran, MD
Robert Newsome, MD

The following Board members were absent with prior excuse:

Abbie Kemper-Martin, MD
Kirk Soileau
Shelley Wells

The following Board member was absent without excuse:

James Frazier

Also present:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of July 19, 2017 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of July 19, 2017 by R.Newsomes

SECOND by N.Awan

ACTION Voice Vote: Ayes=5, Nays=0, Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

All monthly reports have been received, everything is in order.

Financial Report by Executive Director

Executive Director discussed the following reports.

- Fiscal Year Comparison: July 1, 2017 to September 30, 2017
- Fiscal Year Comparison to Budget: July 1, 2017 to September 30, 2017
- Calendar Year Comparison: January 1, 2017 to September 30, 2017
- Assets and Liabilities as of September 30, 2017

CHAIRMAN'S REPORT

- Chairman and Executive Director talk weekly.
- Website enhancements have been discussed.
- Thanked Board Counsel for all her work.
- Succession Plan/Operations Manual for 2017 was distributed to officers.

Executive Director will research a shared drive to access files when not physically in office.

LICENSURE

Executive Director reported;

- 2017 Renewal Data
- License Statistics as of October 1, 2017
- Audit Statistics

BUSINESS ADMINISTRATION

Board Operations

Administrative/Secretary Job Classification
Civil Service denied request for changes

Annual Financial Review

Has been completed by Hienz and Macaluso, draft has been reviewed by Chair and Executive Director. Final report with details will be reviewed with Board when available.

Office Updates

All computers have been updated or replaced.
New DSL internet has been installed for faster service and reduced monthly cost.

Website Enhancements

Board reviewed and discussed proposal

MOTION to approve General Informatics proposal AAAQ10466 by N.Awan

SECOND by R.Newsome

ACTION Voice Vote: Ayes=5, Nays=0, Motion passed unanimously

OLD BUSINESS

Urgent Care Centers

Board requested Executive Director to contact the Louisiana Board of Medical Examiners and possibly write a joint letter to the Louisiana Attorney General.

Final 2018 Meeting Dates

January 10, 2018

April 11, 2018

July 11, 2018

October 10, 2018

NEW BUSINESS

Administrative Fine for Working with Expired License

Fees are stated in the current Administrative Rules

NEXT MEETING DATE

January 10, 2018

MOTION made to move into Executive Session by T.Moran

SECOND by R.Newsome

ACTION Voice Vote: Ayes=5, Nays=0, Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting

MOTION made by B.Bennett

SECOND by T.Moran

ACTION Voice Vote: Ayes=5, Nays=0, Motion passed unanimously

Meeting adjourned at 2:30pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones
Executive Director